

Roll No.

Total Pages : 03

BCQ/M-20

12348

HUMAN RESOURCE MANAGEMENT

BC-603

Time : Three Hours]

[Maximum Marks : 80

Note Q. No.1 is compulsory. Attempt four questions from remaining eight questions.

1. Briefly explain the following :

(a) Training and Development

(b) Contents of Job-Description

(c) e-Recruitment

(d) Objectives of Placement

(e) Need for Internal Mobility

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2. What is Recruitment Policy ? Explain essential elements of good recruitment policy. **5+10**
3. What are the features of performance appraisal ? Explain its merits and limitations. **3+6+6**
4. Define Training. Briefly discuss various methods of Training. **5+10**
5. What do you mean by human resource management ? Explain its nature and objectives. **3+6+6**
6. What is Job Analysis ? Explain the contents and process of job analysis. **15**

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7. Define Selection. What is its importance ? Also explain the process of selection. **3+5+7**

8. What is Human Resource Planning ? Discuss its objectives and importance. **3+6+6**

9. What is the external sources of Recruitment ? Evaluate it. **6+9**

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